



We build strong kids, strong families, strong communities.

Employment Application for YMCA of Metropolitan Tucson

Return to: Human Resources P.O. Box 1111 Tucson, AZ 85702-1111

Date: ___/___/___ How did you hear about the Y? Newspaper Website Other _____

Position(s) for which you are applying: _____

YMCA Branch Location: _____

Full Name: _____

Social Security Number: _____

Phone Number: () _____

Current Address: _____

City/State/Zip: _____

Permanent Address (if different): _____

City/State/Zip: _____

E-Mail Address: _____

() _____

Emergency Contact _____ Relationship to You _____ Phone Number _____

Are you 18 years of age or older? Yes No Are you at least 21 years of age? Yes No

Driver's License Number _____ State _____ Expiration Date _____

Do you have a current State of AZ Class One Fingerprint Clearance Card? Yes No If yes, expiration date: _____

Can you submit verification of your legal right to work in the United States? Yes No

You are not required to disclose information about physical or mental limitations that you believe will not interfere with your capability to do the job. On the other hand, if you want the employer to consider special arrangements to accommodate a physical or mental impairment, you may identify that impairment in the space provided and suggest an accommodation that you believe would be appropriate.

Have you ever been convicted of or pled no contest to a felony or misdemeanor? A conviction will not necessarily disqualify your application from consideration. Yes No If yes, please explain and include date (s):

LIST PRESENT & PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT POSITION:

Company name, city, state & type of business	From/To	Describe job duties	Last hourly rate	Reason for leaving	Supervisor name & phone

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Employers we may contact: _____

Explain any periods of unemployment between jobs listed above: _____

EDUCATION RECORD

	School Name, City, State	Course of Study	Year Completed	Graduate?	Diploma/Degree
High School			1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

REFERENCES: 2 WORK AND 1 IMMEDIATE FAMILY MEMBER

Name & Occupation	City/State	Phone
Immediate Family Member		()
Work		()
Work		()

SKILLS & INTERESTS

Please mark as follows: 1 = lots of skill/experience 2 = some skill/experience 3 = interested in learning

___ Archery	___ Fishing	___ Patience
___ Arts & Crafts	___ Football	___ Photography
___ Ballet	___ Gardening	___ Pottery
___ Ballet Folklorico	___ Geology	___ Rappelling
___ Baseball	___ Golf	___ Riflery Safety
___ Basketball	___ Graphic Design	___ Rollerblading
___ Bilingual in: _____	___ Group Games	___ Ropes Course
___ Bird Watching	___ Gymnastics	___ Skate Board
___ Calligraphy	___ Hiking/Backpacking	___ Soccer
___ Candle Making	___ Hockey	___ Song Leading
___ Caving/Spelunking	___ Horseback Riding	___ Star Gazing/Astronomy
___ Challenge Course/Team Building	___ Juggling	___ Story Telling
___ Cheerleading	___ Karate	___ Supervision of Adults
___ Climbing/Rock Climbing	___ Mariachi	___ Supervision of Children
___ Clowning/Mime	___ Mountain Biking	___ Swimming
___ Coaching/Referee	___ Musical Instrument	___ Tie Dyeing/Batik
___ Cooking	___ Nature Study/Education	___ Volleyball
___ Cycling	___ Needlecraft	___ Weaving
___ Dance	___ New Games	___ Wood-working
___ Drama/Skits	___ Organizing Events	___ Writing
___ Drawing/Painting	___ Orienteering	_____ Other Explain:

Do you prefer to work with a certain age group? 1-4 5-8 9-11 12-14 15-17

SPECIAL SKILLS: List any special skills you have which would be helpful in the completion of the job in which you are applying. Examples: class instruction, computers, maintenance, van driving, 10 key, etc.

CERTIFICATIONS & TRAINING

List any certifications & training you have received which would be helpful in the performance of the YMCA job for which you are applying. Examples: first aid, CPR, fitness & swimming, medical licenses, training courses, computer training, etc.

Name of Certification, License or Training	Date Completed	Certification/License #	Expiration Date

**YMCA OF METROPOLITAN TUCSON RELEASE STATEMENT
PLEASE READ BEFORE SIGNING**

We appreciate your interest in a position with the YMCA of Metropolitan Tucson. If you have any questions about making the following statement, please ask the interviewer to explain.

Statement of Applicant

In the YMCA of Tucson's effort to attract the highest quality staff, I have been advised that as a part of the application process for employment with the YMCA, an extensive inquiry may be made concerning my prior employment, activities, character, health and I fully consent to and authorize all such inquires. In the event of my employment by the YMCA, I will comply with all policies set forth in the personnel manual and with other policies established from time to time by the organization.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of the facts would exclude my being considered for employment, or after employment, would be cause for termination of employment with the YMCA.

I understand that the YMCA may modify, revoke, or suspend the rules and regulations relating to my employment at any time without notice. I agree that I will conform to these rules and regulations and further understand and agree that MY EMPLOYMENT IS FOR NO DEFINITE PERIOD and may, regardless of the time and manner of payment of my wages and salary, be terminated at any time by the YMCA or me, with or without cause and without any previous notice. Further, I understand that my employment is strictly "AT-WILL" and that no organization manager or representative of the YMCA other than the President/Chief Executive Officer has authority to enter into an agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.

Release of Information

I authorize the YMCA of Metropolitan Tucson, Inc. to request my employment record from any former employer(s). I further understand that inquires may be made concerning me, my background, experience and prior employment. Inquiries or requests may be made by the YMCA to any governmental agency, including law enforcement agencies or departments, or any other party with a legal and proper interest. I hereby waive any right to claim that any request or investigation is an invasion of my privacy, since they are made with my consent and it is in my interest that I be considered for employment. A copy of this signed authorization form may be furnished to the provider of information relevant to my application for employment.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS AND THAT I VOLUNTARILY SIGN THIS RELEASE FORM.

Signature of Applicant

Date

Type or Print Name

**REMEMBER, FOR THE LATEST IN AVAILABLE YMCA EMPLOYMENT,
call the YMCA job line at (520) 623-5511 ext. 253
or visit us on the web at www.tucsonymca.org**



The YMCA of Metropolitan Tucson is dedicated to improving the quality of human life and to helping all people realize their fullest potential through the development of Spirit, Mind, & Body.