

Child's Name _____ Age _____

NORTHWEST YMCA SUMMER DAY CAMP PACKET 2009

All forms must be filled out completely and all monies paid before attending.



Checklist:

- _____ Registration Form (fill out at the YMCA)
- _____ Waiver (fill out at the YMCA)
- _____ Program Membership Form Filled out and fee paid (purchase at the YMCA)
- _____ Financial Policy Agreement signed
- _____ Emergency Contact Authorization Form filled out
- _____ Parent/Legal Guardian Contact Information Form filled out
- _____ Parent/Guardian Authorization Pickup form filled out
- _____ Medical Information filled out
- _____ Sunscreen authorization signed
- _____ Swimming Skills Form filled out
- _____ Transportation Authorization Form signed
- _____ Parent Handbook received and receipt signed and attached

Parent/Legal Guardian
Signature _____ Date _____

Camp Director
Signature _____ Date _____



YMCA
We build strong kids,
strong families, strong communities.

Northwest YMCA Summer Day Camp Financial Policy Agreement

Registration Fees *Program participants are required to pay a \$15.00 non-refundable, nontransferable, annual program membership fee for each child, upon registration. Please see our front desk for membership options. Financial assistance is available.*

Payments

Full payment for the first week of camp is due at the time of registration. A deposit of \$25 (**non-refundable and non-transferable**) is also due for each additional week your child will attend.

Full payments are due:

May 27th – Weeks 2 & 3.

June 10th – Weeks 4, 5 & 6.

July 1st – Weeks 7, 8 & 9.

July 22nd – Weeks 10 & 11.

* Payment made after the due date will incur a \$10 late fee per week.

Absences

There are no credits for daily or weekly absences. If your child must miss the entire week, please notify the Northwest YMCA in writing at least 10 days prior to the start of the weekly camp. Deposits and payments will be non-transferable if notification of change is not received prior to this deadline.

Refund Policy

When you enroll, you are reserving the time, space, staffing, and provisions for your child whether he/she attends or not. Cancellations must be received in writing 10 days prior to the start of the session to receive a full refund (excluding deposit). The deposit will be forfeited if cancellation notice is received less than ten days prior to the start of the session. The Program Director will review requests for refunds on a case-by-case basis.

Late Pick-up

Late pick-up fees of \$1.00 for every minute will be charged after 6:00 pm.

Returned Checks

All insufficient funds/returned checks will be charged a \$25.00 service fee, and the account will become C.O.D.

I have read the Financial Policy Agreement and understand the above statements.

Child's

Name _____ Date _____

Parent/Legal Guardian Signature _____

**PARENT/LEGAL GUARDIAN
CONTACT INFORMATION FORM**

Child's Name _____ **Date** _____

1-Name _____

Relation _____

Home Phone _____

Work Phone _____

Cell Phone _____

AND/OR

2-Name _____

Relation _____

Home Phone _____

Work Phone _____

Cell Phone _____

EMERGENCY CONTACT AUTHORIZATION FORM

Child's Name _____ Date _____

In the event that I cannot be reached in an emergency please notify:

1-Name _____

Relation _____

Home Phone _____

Work Phone _____

Cell Phone _____

AND/OR

2-Name _____

Relation _____

Home Phone _____

Work Phone _____

Cell Phone _____

****I hereby certify that _____ is in normal health and capable of participating in the Northwest YMCA Summer Enrichment program. I understand that the children will be under direct supervision at all times and that I will not hold the YMCA responsible for accidents. I understand that any photographs taken of my child will be used for the purpose of promoting the YMCA and hereby waive all claims and liabilities.***

Parent/Guardian

Name _____

Parent/Guardian Signature _____

Date _____

Parent/Guardian Authorization Pick-up Form

Camper's Name _____ Date _____

Please list your SPOUSE and any AUTHORIZED individuals 18 years or older to pick up your child in the event that you (the parent or guardian) are unable to do so. (Please fill out at least two persons).

1. Name _____ Home _____
Cell _____
Relation _____

2. Name _____ Home _____
Cell _____
Relation _____

3. Name _____ Home _____
Cell _____
Relation _____

The following persons are **NOT AUTHORIZED** to remove my child from camp:

1. Name _____ Phone _____
Relation _____

2. Name _____ Phone _____
Relation _____

Parent/Guardian
Signature _____ Date _____

MEDICAL INFORMATION
(print and answer all questions)

CHILD'S NAME _____ Date _____

1. Is your child allergic to certain food or other substances? (If so, name foods or substances to be avoided and procedure to follow if reaction occurs.) _____

2. Is your child usually susceptible to infections and if so, what precautions need to be taken?

3. Is your child subject to convulsions and what should be our procedure if one occurs?

4. Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)?

5. Additional

Comments. _____

6. Other special instructions.

I give the following individuals permission to release my child to medical personal in the event that I as parent/guardian cannot be contacted.

1. _____ Phone _____

2. _____ Phone _____

3. _____ Phone _____

The above emergency information was provided by:

Parent/Guardian

Print _____

Signature _____ Date _____

NORTHWEST YMCA SUMMER DAY CAMP
Sunscreen Authorization Form

Please print clearly.

Name of
child _____

Since it is our commitment to promote healthy spirits, minds, and bodies, we have made the following policies in this regard:

- All camper and staff will wear sunscreen with an SPF of at least 15 on all exposed skin, including lips, daily, even on cloudy days.
- Parents or legal guardians will be responsible for applying the first layer of sunscreen prior to morning drop off.
- Parents or legal guardians will be responsible for providing their children with enough sunscreen (in a sealed container) to take with them for later day applications. One container per child with his/her name clearly indicated on the bottle.
- Day camp staff will be responsible for ensuring thorough follow-up applications after one hour in the water, after two hours of activity in the sun, and/or any other time as needed. **Please note, this may mean your child will have the sunscreen applied for them by day camp staff. Please explain this to your child before camp.**
- For campers who have fair skin, freckles, or numerous moles; have blond, red, or light brown hair; have blue, green, or gray eyes; tend to burn easily and tan little or not at all; and have a family history of skin cancer, we recommend an extra t-shirt be brought to wear in the water for extra protection.
- The YMCA reserves the right to disallow anyone to participate in the day camp program at any time for failure to comply with this policy

Please note that these decisions were made to protect your child. Furthermore, our staff members have been trained on this subject and understand their responsibilities and the consequences for failure in observing this policy.

I authorize the YMCA staff to apply sunscreen on my child as needed.

I DO NOT authorize the YMCA staff to apply sunscreen on my child.

Parent/Guardian Signature _____

Date _____

Swimming Skills Form

Child's Name _____ Date _____

The YMCA's goal is that every child enrolled in a non-swim class program receives water safety training whenever possible. Our lifeguards will complete an assessment of your child on a regular basis and "band" your child according to their swimming skills. Lifeguards as well as camp staff will be on deck at all times observing the recreational swim. If there is a discrepancy between your assessment and that of the lifeguard, you will be contacted. Campers will swim 3-5 days per week for 1-1 ½ hours with frequent safety checks. For the safety of your child please fill out the following information honestly and accurately. Thank you for your assistance.

The YMCA Staff

Do you wish your child to swim? ___Yes ___No

Does your child have a disability or require special attention while in the pool?
___Yes ___No

Are there medical reasons why your child cannot participate in swimming activities?
___Yes ___No If yes, please explain _____
_____.

Does your child have the audio ability to understand safety and pool rules?
___Yes ___No

Does your child use floatation devices while in the pool? ___Yes ___No

Can your child hold his/her breath under water? ___Yes ___No

Are they able to paddle 15 feet? ___Yes ___No

Are they able to swim 30 feet? ___Yes ___No

Does your child have the ability to swim the length (20-25 yards) of the pool unassisted?
___Yes ___No

Has your child had any formal Red Cross or YMCA Swim Instructions? When _____
Level Achieved _____

Parent's Signature _____ Date _____

Transportation Authorization Form

Child's Name _____ Age _____ Date _____

I (We), the parent(s) of _____ give the Northwest YMCA permission to transport my child by school bus from the Northwest YMCA located at 7770 N. Shannon Rd, Tucson, AZ 85741 to and from the Triangle Y Ranch Camp and Retreat Center located at 34434 S. Y Camp Rd., Oracle, AZ 85623. I understand that the YMCA is under contract with the bus company providing my child's transportation to and from camp and field trips. Upon registration, I authorize transportation to and from the Triangle Y Ranch Camp and to and from the field trip destination site for the following weeks of Summer Day Camp 2009 (check all that apply):

____ Week 1: May 26-May 29 (No camp May 25th)

____ Week 2: June 1-5

____ Week 3: June 8-12

____ Week 4: June 15-19

____ Week 5: June 22-26

____ **Week 6: June 28-July 2 (No camp July 3rd)**

____ Week 7: July 6-10

____ Week 8: July 13-17

____ Week 9: July 20-24

____ Week 10: July 27-31

____ Week 11: August 3-7

Parent/Guardian Signature _____ **Date** _____

PARENT HANDBOOK RECEIPT AND AGREEMENT
(Please return with packet.)

Supplement to the YMCA of Southern Arizona
Parent Handbook

The YMCA of Southern Arizona is committed to the inclusion of children with disabilities who wish to participate in its recreational enrichment child care programs. In furtherance of this commitment, the YMCA of Southern Arizona will make reasonable modifications in its policies, practices and procedures to the extent that the application of such policies, practices and procedures would operate to deny a child with a disability an equal opportunity to participate in the program, provided that the modifications would not result in a fundamental alteration of the nature of the program.

The YMCA of Southern Arizona's child care programs are recreational enrichment programs. The YMCA of Southern Arizona is not equipped to provide clinical or therapeutic levels of support to the children who participate; therefore, a child who requires these or other personal services not generally provided to all children who participate in the program will not be eligible for participation in the program.

A child's continued enrollment in the program is dependent upon the ability of the YMCA of Southern Arizona to meet the needs of the child while maintaining the fundamental nature of the program for all participants as set forth in this policy. In the event that this cannot be achieved, the child's participation in the program will be discontinued. In addition, children who pose a threat to the health or safety of others will not be permitted to participate in the program.

(Adopted by the YMCA of Southern Arizona Executive Committee, October 24, 2006)

I have received and/or read the Northwest YMCA's Enrichment Camp Parent Handbook. I agree with the rules and policies stated within this manual, and understand that we must follow these regulations that govern our participation in the YMCA. I also understand that **I have to read the manual** in order to understand these regulations and that staff is available to answer any questions I (we) may have.

Child's Name _____

Parent/Legal Guardian Name _____

Parent/Legal Guardian Signature _____

Date _____

Northwest YMCA
Day Camp 2009
Additional Parent Information

Program Description
What to Bring/Wear
What Not to Bring/Wear
Contact Information
Example Schedule
Transportation

Revised November 18, 2008

Program Description

The Northwest YMCA Summer Day Camp is offered for school age children entering 1st-6th grade in the Fall of 2009. Summer Camp is offered Monday thru Friday from 7:00 am-6:00 pm during the summer months when school is not in session. A theme-based curriculum provides weekly opportunities for children to participate in arts, environmental education, group and individual challenges, snacks, fitness, and outdoor adventure activities such as hiking, archery, high ropes (6th graders), challenge course, climbing wall, and more. All activities promote interpersonal relationships, intellectual development, physical skills, and positive health. Unique to the YMCA program your child will participate in character development activities that increase self-awareness, confidence, feelings for self worth, and value development.

Fee: \$150 per week per camper

Late Fee: \$30 starting May 10th, one time.

Dates: May 26th-August 7th

What to Bring/Wear:

- *Durable compact back-pack*
- *Swimsuit and towel*
- *Sack Lunch and a water bottle.* Refrigeration is not available.
- *Sunscreen, hat, and sunglasses*
- ***Wear close-toed shoes only***
- *Wear comfortable light-colored clothing suitable to outdoor activities. The days are hot and the campers are outdoors most of the time.*

What not to Bring/Wear:

- Rolling bags
- Toys from home (includes Pokemon and other trading cards)
- Pool toys or flotation devices such as floaties, intertubes, kickboards, etc.
- Flip flops, open-toed shoes, or clogs to camp.
- Cell phones, iPods, CD players, gameboys, etc.

Contact Information

Triangle Y Ranch Camp and Retreat Center 884-0987

S. Y Camp Road

Oracle, AZ 85623884-0987

Northwest YMCA 229-9001

Program Director Huy Lu

(Emergency use only during camp, M-F, 6:30am-6pm.)

Summer 2009 Example Schedule

Example M-Th Schedule:

7:00-7:30 am Parent Drop-off in Northwest YMCA Gym (no charge)

7:30-8:00 am Camp Rally and Load Bus

8:00 am Load bus

8:00-9:00 am Travel to Triangle Y Ranch Camp or Field Trip Site***

9:00-2:00 pm *Campivities* and making friends!!

2:00 pm Load bus**

2:00-3:00 pm Travel to Northwest YMCA

3:00-5:00 pm Swim (parents may pick up at this time)

4:45-5:00 pm Closing Camp Fire in Gym

5:00-6:00 pm Parent Pick-up in Northwest YMCA Gym (no charge)

*Schedule Subject to Change.

***Friday Field Trip Day

**Friday our site at 1 pm. Campers will swim upon our arrival (around 2 pm) until 4 pm. Pick up available from 4-6 pm in the Gym.

Transportation

We will line up and begin organizing campers at 7:30 am. All campers will begin loading the buses at 8:00 am. Campers and staff will be transported on two 84-passenger school buses. The buses are not air-conditioned. The company driver will determine bus protocol, and all passengers will be required to abide by bus rules. No eating food or candy on the bus. YMCA staff will program this time with songs, games, and other activities. Find map and directions to Triangle Y Ranch Camp at www.tucsonymca.org.